

SANDS, AGM and Members Conference Leeds 3rd October 2015

For reservations, please log onto:

Please click <u>HERE</u> for reservation requests.

To enter this site, please type in Username: SANDS and Password: SANDS2015

Please click the event name that appears at the top of this page. You will then be asked to enter a Security Code. For this event, the code is **E196122**

Please note that all Usernames, Passwords and Security Codes are case sensitive.

This link will take you directly to the event web page, which displays the current hotel and rate availability. For additional data on each hotel, please click the hotel name; this will provide you with detailed information on the venue and room type/s, as well as the accommodation cancellation policy.

Once you are ready to book, please ensure that you have credit card details at hand. Click "Request Accommodation", and follow the instructions to complete your request. Upon completion of this form, you will receive an email acknowledging your request.

We aim to confirm your accommodation within one working day, however, during peak times this may take longer.

Please note a limited number of rooms are held, therefore it is advisable to book early to avoid disappointment. The conference rate is available until the 3 September 2015 at the Park Plaza and the 11 September 2015 at the DoubleTree by Hilton and The Met. After this time bookings will be accepted subject to availability and on best available rate.

Please do not hesitate to contact us if you have any queries, or if we can be of further help. Your dedicated client line is +44-(0)844-499 0409, or send us an e-mail at GlobalVenueSourcing@Banks-Sadler.com







